



Vaal University of Technology

Your world to a better future



Semester 1, 2018



Vision for VUTela:

The Blended learning unit in the Centre for Academic Development, strives to be a leading unit that supports innovation within a blended learning environment to reach a common goal of knowledge generation both locally and globally.

VUTela Step by step build your own Module

It is a 2 half days course. The strategic vision and objectives of the use of VUTela is dealt with. Your own context and teaching practice is used as a foundation to build your module. Bring your own content in electronic format, e.g. Learner guides, presentations of material, etc.

Outcomes for the first 2 days:

The two half days (09:00 – 13:00) will be spent on the general introduction to VUTela tools within your real module context. This is a general introduction and practical application of a maximum of 3 tools offered in VUTela to support teaching and learning. We will be using one of your 2018 modules throughout the workshop to practice the use of VUTela tools.

Dates for Step by step build your own Module:

- 20 - 21 February
- 18 - 19 April

SATELLITE CAMPUSES

- Daveyton campus: 6-7 March
- Upington campus: 13-15 March
- Secunda campus: 26 -27 march



Needs-based VUTela workshop per department

It is a 1 day departmental training workshop. Our Instructional Designer use their learning design expertise to collaborate with faculty to practically implement the modules on VUTela. The needs-based training will be customised as per the departmental need and suitability of specific VUTela tools in relation to the content and context of the module. The workshop will cover but limited to the following topics:

- TurnItIn
- Collaboration Tools
- MashUp (YouTube, SlideShare, etc.) and Social Media
- Instructional Technology

Dates for these workshops will be arranged through the Instructional Designer: Mphonyana Wessels All faculties; VUTela faculty Representative, and Mphonyana Wessels will engage with lecturers to schedule suitable training dates. Venues will be booked as per availability

Manage your module / 1-on-1 sessions

These consultation sessions are scheduled through Mphonyana Wessels to cater for staff members who need individual attention to instructionally design and practically build their modules. A training session designed to address the management of your module: It will cover the following topics:

- Refresher tool training
- Creating groups
- Adaptive Release
- Course copy
- Smart Views in Grade centre
- Grade Centre
- Teaching Styles

VUTela Student Orientation

It is a 30 minutes presentation whereby the students are introduced to VUTela, how to log in VUTela, how to download the VUTela mobile app, how to update their access details and given the contact details of VUTela first line support staff.

Arrangements for VUTela Student Orientation:

Please contact Bongani Khoza on bonganik1@vut.ac.za ; ext: 7738, office: PS107

VUTela Student Training

It is a 1 hour training workshop. In this workshop the students are orientated in the use of an online VUTela student training module. Students are then able to complete this online module in their own time that will cover learning activities such as access to module content / information, engage in online collaborative activities, submit online assignments, complete online assessments, etc.



Arrange with your lecturers for **VUTela students Training**

- Dates for these workshops will be arranged through the VUTela Student Trainer and Support: Bongani Khoza
- Computer venues will be booked as per availability

Espresso Project

Accelerated and supported Blended Learning Design/Facilitation

- **Deployment workshops – 2 Days** Basic Instructional Design workshop
- **Facilitating online course (FOLC)** – Practically experience **online facilitation** for 4 weeks in your discipline and champion online facilitation in your department.
- **Digitisation** – Partner with instructional designer to convert your module to a blended learning mode.

Project outcomes and deliverables

- Understand and choose different modes of delivery
- Understand the pedagogical base on which lesson/unit design is prefaced
- Understand ID principles and roles they play
- Collaboratively design and develop your module with a professional team to:
 - Create a subject interface according to a template
 - Build content within a template
 - Apply design principles
 - Appreciate and use different building tools

Arrangements for Espresso project:

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VUTela Graphic Design services

Graphic design and multimedia services for VUTela material are developed as per professional standards in line with VUT corporate branding guidelines.

Symposium on Blended Learning in a UoT context

- To showcase use of Instructional Technology in Higher Education
- **Save the date:**
 - **When: 11 May 2018**
 - **Time: 09:00 am – 16:00 pm**
 - **Venue: PS Building Auditorium**



- This will be a learning event, supported by academic researchers and industry leaders in the use of instructional technology.
- The Symposium will serve to inspire lecturers to appreciate the value of using technology in a developing context.
- Institutional best practices will be benchmarked in the HEI paradigm.

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