

# Hand Completed Form In With Payment, On Day of Your Graduation

## ORDER FORM

One letter per Block

Student's Name																																	
Student's Surname																																	
Postal Address for Registered mail <b>OR</b> Physical Address if Courier is paid for.																																	
ID Number															Postal Code																		
Daytime Contact no											Cell Phone																						
Email																																	
Graduation Date	D	/	M	/	Y	Y	Y	Y																					Graduation Time	:			
University/Institute																																	
Identification Describe clothes worn on stage (not the Gown)																																	

# Stage Photographs

<b>COMBO A+B</b>	<b>Prints + High Res Images:</b>	x 3 (20x30cm) Prints x 6 (10x15cm) Prints x 3 High Res Images via Email <b>NB!!</b> No CD and Refunds for HR Images	R 550 <input type="checkbox"/>
<b>A</b>	<b>High Resolution Images Only:</b>	x 3 High Resolution Images supplied via Email <b>NB!!!</b> No CD and Refunds for HR Images	R 400 <input type="checkbox"/>
<b>B</b>	<b>Photo Prints Only:</b>	x 3 (20x30cm) Prints x 6 (10x15cm) Prints <b>Plus !!</b> Low Res Email (10x15cm 72dpi)	R 450 <input type="checkbox"/>

I will Collect at the studio in Pretoria <input type="checkbox"/>	REGISTERED MAIL NO EXTRA COST <input type="checkbox"/>	EXTRA R100 FOR NATIONAL COURIER <input type="checkbox"/>	EXTRA R50 FOR INTERNATIONAL POST <input type="checkbox"/>
CREDIT CARD			AMOUNT PAID
Last 3 digits on magnetic strip			
Expiry Date			
Must still go through speedpoint YES <input type="checkbox"/> NO <input type="checkbox"/>			
CASH	Credit Card	EFT	Snap Scan
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ALL ORDERS TAKE +/- 30 WORKING DAYS TO COMPLETE

RECEIVED BY

Receipt no

Signature \_\_\_\_\_ (Signature binds you to this order)



**GORDON HARRIS PHOTOGRAPHIC**

Call Centre : Tel +2712 430 3725 - Fax +2712 430 4300  
 1337 Stanza Bopape Street, Hatfield, Pretoria, 0083 - Email : info@ghphoto.co.za

Dear Graduate,  
 Congratulations on your academic achievement.  
 We are happy to announce that we have been appointed as your official photographer.

PLEASE TAKE NOTE OF THE FOLLOWING POINTS:  
 \*Kindly note only paid orders will be accepted.  
 \*Offer only valid on the day of your graduation.

## We offer two services at your graduation;

### 1. FAMILY / STUDIO PHOTOGRAPHS (see attached Family Photograph Order Form)

These photographs will be taken from 2 hours before the graduation ceremony and again after the ceremony.  
 Please note no Family / Studio Photographs will be taken during the ceremony.

### 2. STAGE PHOTOGRAPHS (See attached Stage Photograph Order Form)

We will be taking 3 photographs of you (each graduate) during the ceremony, remember to look at the cameras with a smile.

## Packages on offer.

	COMBO A+B	PACKAGE A	PACKAGE B
First Photograph (On Stage)	1 (20x30cm) print 2 (10x15cm) prints & Digital image via email	Digital Image Only via email	1 (20x30cm) print 2 (10x15cm) prints
Second Photograph (On Stage)	1 (20x30cm) print 2 (10x15cm) prints & Digital image via email	Digital Image Only via email	1 (20x30cm) print 2 (10x15cm) prints
Third Photograph <small>Either a 3rd stage photograph or a portrait photograph - depending on your institution.</small>	1 (20x30cm) print 2 (10x15cm) prints & Digital image via email	Digital Image Only via email	1 (20x30cm) print 2 (10x15cm) prints
Low Resolution Email* of your stage photographs <small>10x15cm at 72dpi - (social media purposes only eg.FB &amp; G+)</small>	Included	Excluded	Included
High Resolution Email* of your stage photographs <small>20x30cm at 300dpi images via email only for own reproduction. (3rd party printing quality at own risk)</small>	Included	Included	Excluded
Postage	Registered Mail included International Postage & Courier excluded	N/A	Registered Mail included International Postage & Courier excluded

*\*Please note, that no refunds are available for digital images.*