



## STUDENT INFORMATION FORM

### WORK INTEGRATED LEARNING (ECEXL1A)

#### Department of Civil Engineering

STUDENT INITIALS & SURNAME	
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STUDENT NUMBER		IDENTITY NUMBER	
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TRAINING PERIOD	FROM		TO	
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COMPANY	
MENTOR	

COMPANY ADDRESS		
	TELEPHONE NUMBER	

EXPERIENTIAL TRAINING REPORT	
Progress	
Semester	
Project	

STUDENT SIGNATURE :		DATE:	
MENTOR SIGNATURE :		DATE:	

## SEMESTER REPORT MARKING FORM

Outcomes assessed/ Competency Indicators		Assessment weight	Possible evidence	Assessment Principles satisfied:	Comments	Results*	
						Mentor	Moderator
<b>Report Administration</b>	<p>11.1 Orientation to the working environment is described in terms of company structure and conventions, rules, policies, working hours, dress codes and reporting lines.</p> <p>11.2 Labour practices used in the workplace are described in accordance with relevant legislation.</p> <p>11.3 Workplace safety is described in terms of the application of relevant safety, health and environmental legislation.</p> <p>11.4 General administration procedures are described in terms of how they operate and the key purpose.</p> <p>11.5 Work activities are conducted in a manner suited to the work context.</p> <p>Range: Work activities include assisting, contributing, observing and applying of the specific practices below:</p> <ul style="list-style-type: none"> <li>Professional and technical communication</li> <li>The impact of engineering activity on health, safety and the environment</li> </ul>	<b>25%- All Competency Indicators contributes equally towards the final 25% weight for administration</b>	The contents of the report, the marks given by the employer/mentor and comments must clearly show that the student mastered the work done.	Assisting: <input type="checkbox"/> Contributing: <input type="checkbox"/> Observing: <input type="checkbox"/> Applying: <input type="checkbox"/>			
<b>Drawing</b>	<p>11.5 Work activities are conducted in a manner suited to the work context.</p> <p>Range: Work activities include assisting, contributing, observing and applying of the specific practices below:</p> <ul style="list-style-type: none"> <li>Professional and technical communication</li> </ul>	<b>25%- Competency Indicators contributes equally towards the final 25% weight for this activity</b>	<b>Documentation:</b> The contents of the report, the marks given by the employer and comments must clearly show that the student mastered the work done.	Assisting: <input type="checkbox"/> Contributing: <input type="checkbox"/> Observing: <input type="checkbox"/> Applying: <input type="checkbox"/>			

<b>Surveying</b>	<p>11.5 Work activities are conducted in a manner suited to the work context.</p> <p>Range: Work activities include assisting, contributing, observing and applying of the specific practices below:</p> <ul style="list-style-type: none"> <li>• Engineering processes, skills and tools, including measurement.</li> <li>• Individual and teamwork</li> </ul>	<p><b>25%-Competency Indicators contributes equally towards the final 25% weight for this activity</b></p>	<p><b>Documentation:</b> The contents of the report, the marks given by the employer and comments must clearly show that the student mastered the work done.</p>	<p>Assisting: <input type="checkbox"/></p> <p>Contributing: <input type="checkbox"/></p> <p>Observing: <input type="checkbox"/></p> <p>Applying: <input type="checkbox"/></p>			
<b>Design</b>	<p>11.5 Work activities are conducted in a manner suited to the work context.</p> <p>Range: Work activities include assisting, contributing, observing and applying of the specific practices below:</p> <ul style="list-style-type: none"> <li>• Engineering planning and design;</li> <li>• The impact of engineering activity on health, safety and the environment</li> </ul>	<p><b>25%-Competency Indicators contributes equally towards the final 25% weight for this activity</b></p>	<p><b>Documentation:</b> The contents of the report, the marks given by the employer and comments must clearly show that the student mastered the work done.</p>	<p>Assisting: <input type="checkbox"/></p> <p>Contributing: <input type="checkbox"/></p> <p>Observing: <input type="checkbox"/></p> <p>Applying: <input type="checkbox"/></p>			
<b>Contracts</b>	<p>11.5 Work activities are conducted in a manner suited to the work context.</p> <p>Range: Work activities include assisting, contributing, observing and applying of the specific practices below:</p> <ul style="list-style-type: none"> <li>• Professional and technical communication;</li> <li>• Engineering processes, skills and tools, including measurement.</li> </ul>	<p><b>25%-Competency Indicators contributes equally towards the final 25% weight for this activity</b></p>	<p><b>Documentation:</b> The contents of the report, the marks given by the employer and comments must clearly show that the student mastered the work done.</p>	<p>Assisting: <input type="checkbox"/></p> <p>Contributing: <input type="checkbox"/></p> <p>Observing: <input type="checkbox"/></p> <p>Applying: <input type="checkbox"/></p>			
<b>Construction Supervision</b>	<p>11.5 Work activities are conducted in a manner suited to the work context.</p> <p>Range: Work activities include assisting, contributing, observing and applying of the specific practices below:</p> <ul style="list-style-type: none"> <li>• The impact of engineering activity on health, safety and the environment.</li> <li>• Engineering processes, skills and tools, including measurement.</li> </ul>	<p><b>25%-Competency Indicators contributes equally towards the final 25% weight for this activity</b></p>	<p><b>Documentation:</b> The contents of the report, the marks given by the employer and comments must clearly show that the student mastered the work done.</p>	<p>Assisting: <input type="checkbox"/></p> <p>Contributing: <input type="checkbox"/></p> <p>Observing: <input type="checkbox"/></p> <p>Applying: <input type="checkbox"/></p>			

<b>Material Testing</b>	11.5 Work activities are conducted in a manner suited to the work context.  Range: Work activities include assisting, contributing, observing and applying of the specific practices below: <ul style="list-style-type: none"> <li>Investigations, experiments and data analysis.</li> </ul>	<b>25%-Competency Indicators contributes equally towards the final 25% weight for this activity</b>	<b>Documentation:</b> The contents of the report, the marks given by the employer and comments must clearly show that the student mastered the work done.	Assisting: <input type="checkbox"/> Contributing: <input type="checkbox"/> Observing: <input type="checkbox"/> Applying: <input type="checkbox"/>			
0% - 24% :Not Achieved (Does not meet GA)					TOTAL MARKS		
25%-49% :Partially Achieved (Does not meet GA)not competent,					PERCENTAGE		
50%-74%: Competent Achieved (Meets GA) and Over Competent.					FINAL MARK BY UNIVERSITY		
75% - 100% : Fully Achieved (Meets GA)							

*\*This mark must be given and signed by the employer (Mentor)! This mark is important because it shows the evaluator of the University (moderator) how the student copes in practice as well as how the knowledge of the student improved over time.*

*Note to moderator: The total marks achievable is 100%, i.e. 25% for the minimum of four learning categories as specified in the guidelines. Should the learner cover more than four categories in the report, they will all be evaluated and the final mark converted to a percentage.*

MENTOR'S SIGNATURE .....

UNIVERSITY MODERATOR'S SIGNATURE.....

**Annexure 2**

**TO BE COMPLETED BY THE MENTOR / EVALUATOR**

It is hereby declared that the information contained in this document is correct and that the student has done the prescribed training for the period indicated.

NAME .....  
 DESIGNATION .....  
 SIGNATURE .....  
 DATE .....



**PROFESSIONAL REGISTRATION**

ECSA   
 SACPCMP   
 OTHER  SPECIFY \_\_\_\_\_

**REGISTRATION CATEGORY**

Pr Eng   
 Pr Tech Eng   
 Pr Techni Eng   
 Pr CPM   
 OTHER  SPECIFY \_\_\_\_\_

REGISTRATION NUMBER .....

**FOR UNIVERSITY USE ONLY**

**FINAL MARK:** .....%

NAME .....  
 DESIGNATION .....  
 SIGNATURE .....  
 DATE .....

**ECSA REGISTRATION CATEGORY** .....

eg. Pr Eng or Pr Tech Eng

ECSA REGISTRATION NUMBER .....