

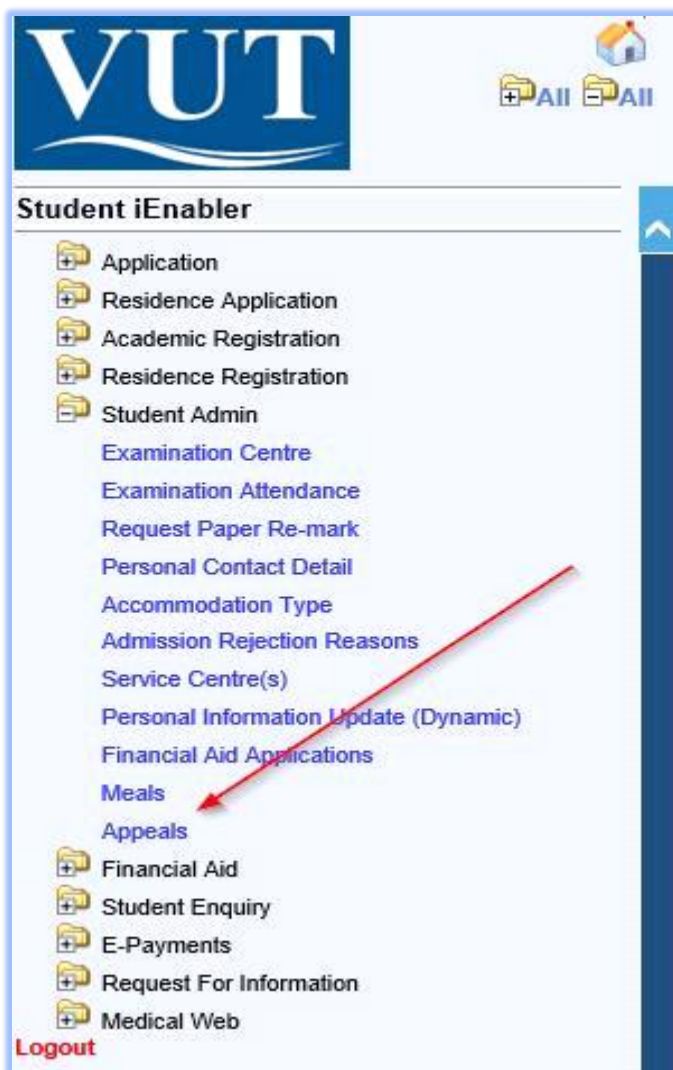


## ACADEMIC APPEAL EXCLUSION PROCESS

The student appeal application process

### STEP 1

- ✓ log into iEnabler
- ✓ Open Student Admin



## STEP 2

- ✓ Open Appeals process
- ✓ Click on exclusion status code (Highlighted in Blue)

VUT TESTI03 Thursday, 22nd March 201

### Appeals

Student Number: 470  
Name:

**Note:**

- Click on the hyperlink if you want to appeal a specific status.
- If there is no hyperlink on the status code the status has either already been appealed or the time for appeals has expired.

Status	Status	Qualification	Start	Appeal	Request	Outcome	Upload
	Description	/Subject	Date	Date	Number		Documentation
ACEX	EXCLUDE-UNSATISFACTORY ACADEMIC PROGRESS		22-MAR-18	20-JUN-2018			

\* Days allowed for appeal have expired  
\*\* Appeal cycle is closed

## STEP 3

- ✓ Enter motivation for your appeal
- ✓ Then Press Save

### Appeals

Student Number: i470  
Name:

Year	2018
Status	ACEX
Qual/Subj/Student	T - 216166470
Appeal Date	22-MAR-2018

Motivation

Test System  
We had family challenges and I was not enabled to do my best in the past two years.  
Please re-consider my exclusion.

Save Clear Form

## STEP 4

### ✓ Load Documents

**Note:**

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Status	Status	Qualification	Start	Appeal	Request	Outcome	Upload
	Description	/Subject	Date	Date	Number		Documentation
ACEX	EXCLUDE-UNSATISFACTORY ACADEMIC PROGRESS		22-MAR-18	20-JUN-2018	11	In Progress	<a href="#">Load/View Documents</a>

\* Days allowed for appeal have expired  
\*\* Appeal cycle is closed

Choose Category Close

[View/Upload - Appeals Documentation](#)