



INTERNATIONAL STUDENTS REGISTRATION PROCESS 2021

STEP 1 – All International students

- Student must download and fill in the **Biographical Informational Checklist form** from www.vut.ac.za (Link)
- The **FILLED IN** biographical informational checklist form. Together with the supporting documents for your category that is listed below **MUST** be sent to internationalveri@vut.ac.za **All copies must be in full colour and in scanned PDF Format. All the information must be clear and legible (NO PHOTO SCAN)**

Study Visa Holder	Refugee / Asylum Seekers	Relative Visa (Dependent / Spousal)
<ul style="list-style-type: none"> • Certified copy of passport • Certified copies of valid VUT study visa • Medical aid for 12 months 	<ul style="list-style-type: none"> • Certified copy of Refugee / Asylum papers 	<ul style="list-style-type: none"> • Certified copies of passport • Certified copies of valid relative endorsed to study at VUT
Special Permits (Lesotho Special permit / Zimbabwean Exemption Permit)	Diplomatic Visa	Student Pending Visa (VFS Receipt)
<ul style="list-style-type: none"> • Certified copy of passport • Certified copies of Valid special permit for study • Medical aid for 12 months 	<ul style="list-style-type: none"> • Certified copies of passport • Certified copies of Valid Diplomatic Visa • Medical Aid for 12 months 	<ul style="list-style-type: none"> • Certified copies of passport • Copy of VFS receipt • Singed undertaking (Link) • Medical aid for 12 months

Students must please note:

- All copies must be **certified not older than 3 months**
- **Medical aid cover must be for the full 12 months** no other period of medical aid will be accepted..
- If the applicant is a dependent, **the principal member must submit a letter from the employer stating that s/he is still employed by the company** as well **proof from the medical aid scheme that the prospective student is a dependent** , if the medical aid is cancelled for any reason all expenses will remain that of the student and parent.

Enquiry	Email Address
Quotation & General financial enquiries	bonganimh@vut.ac.za Thabisor@vut.ac.za
Credit Management	Sonette@vut.ac.za Driekieh@vut.ac.za
Financial Aid	Jabulani@vut.ac.za confidence@vut.ac.za
New admission	enrollment@vut.ac.za
Re-Admissions	enrollment@vut.ac.za
Change of Course	enrollment@vut.ac.za
Exemptions	motsamaim@vut.ac.za
Academic Records	academicrec@vut.ac.za
Graduations	graduationapp@vut.ac.za
Administrative Assistance: Online applications, Registration enquiries Results enquireis	enrollment@vut.ac.za
Student permits	studentpermits@vut.ac.za
Extention of study permit letters	Malejone@vut.ac.za
Appeals	suzanm@vut.ac.za Lebohangt@vut.ac.za

	motshidisis@vut.ac.za
IT – ITS pins, passwords and assistance	it_support@vutcloud.onmicrosoft.com