



**VAAAL UNIVERSITY
OF TECHNOLOGY**

Inspiring thought. Shaping talent.

Student Accommodation & Catering
Placement and Administration Unit

Vanderbijlpark Campus

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STUDENT ACCOMMODATION & CATERING

RESIDENCE CANCELLATION FORM

Cancellation Notice:

There will be no cancellations from university residences. Students will be held liable for the cost of stay throughout their year or semester of study. Cancellations of residence registration may be considered only in cases where a student has already effected his or her academic deregistration in that year. The student will then have to provide proof of such.

SECTION A: (To be completed by the student)

NAME & SURNAME	
STUDENT NUMBER	
REASON FOR LEAVING	
TEL/CELL NO.	
SIGNATURE	
DATE	

SECTION B: (To be completed by residence supervisor)

DATE KEY HANDED IN	
REMARKS/ROOM CONDITION	
RESIDENCE NAME /ROOM NO.	
NAME OF NEW OCCUPANT	
SIGNATURE MATRON	
DATE	

SECTION C: (To be completed by Placement Officer)

STUDENT NO.	
ROOM NO.	
ROOM DEPOSIT	
SUBSTITUTE STUDENT	YES <input type="checkbox"/> NO <input type="checkbox"/>
ANY OUTSTANDING FEES	
SIGNATURE	
DATE	

SECTION D: (To be completed by Placement Manager)

STUDENT NO.	
OUTSTANDING FEES	YES <input type="checkbox"/> NO <input type="checkbox"/> AMOUNT <input type="text"/>
SIGNATURE	
DATE	

Mr. Senzo Msibi – senzom@vut.ac.za (Academia)

Mrs. Seipati Mzizi – seipatim2@vut.ac.za (Mine Houses, Edu-City Residence)

Mrs. Anna Mahloko – anickeym@vut.ac.za (Student Town, New Residence Phase 1)

Mrs. Caroline Miya – carolinem@vut.ac.za (Old Residence)

Mrs. Dinah Mnguni – sinahm@vut.ac.za (New Residence Phase 2)