



**VAAL UNIVERSITY  
OF TECHNOLOGY**

*Inspiring thought. Shaping talent.*

**Student Accommodation and Catering**

**Vanderbijlpark Campus**

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## PRIVATE ACCOMMODATION EVALUATION FORM

The Department of Higher Education and Training promulgated a policy on minimum norms and standards pertaining to the provision of student accommodation. Institutions are required to ensure that external residences that are occupied by students comply with those norms and standards. This should be considered against the background that the provision of student accommodation makes a meaningful contribution to the academic project of higher education institutions.

<b>NAME OF ASSESSOR</b>		<b>POSITION OF ASSESSOR</b>	
<b>DATE OF EVALUATION</b>			
<b>NAME AND ADDRESS OF BUILDING</b>		<b>CAPACITY</b>	
<b>FULL NAME OF OWNER OF BUILDING</b>			

**Declaration by the assessor:**

I, (Full names).....declare that I have no relationship with the owner of this property and that there is no conflict of interest.

Signature .....Date.....

## 1.1 Physical infrastructure

### 1.1.1 Site of residences

A building offered as student accommodation should be within a 5 km radius from the campus. Further, a residence may not be located in the same vicinity as brothels, drug dens or in an obvious gangster and/or prostitute-infested environment.

### 1.1.2 Design of the residences

The following minimum design standards are applicable:

		YES	NO
1	Single room (8.25m <sup>2</sup> )		
2	Two sharing room (14,0 m <sup>2</sup> )		
3	Three sharing room (22,0 m <sup>2</sup> )		
4	Wash basins (communal) 1 per 4 students		
5	Shower cubicles (communal) 1 per 7 students		
6	Toilets(lavatories) which have communal 1 per 5 students		
7	Large common TV/meeting room 1 m <sup>2</sup> per student for the first 100 students		
8	Lockable grocery cupboard for each student		
9	Preparation and kitchen space		
10	Four plate hob stove 1 per 6 students		
11	Two plate hob stove 1 per 3 students		
12	Single room 190 litre bar fridge		
13	Two sharing room 320 litre fridge/freezer		
14	Three sharing room 390 litre fridge / freezer		
15	Sink(kitchen)1 per 10 students		
16	Microwave oven 1 per 6 students		
17	Uncapped free Wifi in students' rooms		
18	Uncapped free Wifi in common areas		
19	Availability of water tanks (normally referred to as Jojo tanks)/bore holes		
20	Availability of electricity generators/solar panels		
21	Wifi in both students' rooms and common areas		
22	Recreational area/garden		

23	Laundry facilities		
	<b>Score</b>		
<b>Comments</b>			

### 1.1.3 Health and Safety

		YES	NO
1	Fire and smoke detectors		
2	Fire and smoke detectors in rooms		
3	Electricity and gas installations		
4	Access control and turnstiles		
5	Monthly hygiene audit procedures plan		
6	Daily cleaning of ablution areas		
7	Burglar guards on ground/ low level areas		
8	Security cameras		
9	Electric fence around the building		
10	Registered security company/guards		
11	Response unit		
12	Cleaning services		
13	Fire escape exits		
14	Prominently displayed evacuation plan		
15	Prominently displayed emergency numbers		
16	Prominently displayed residence rules		
17	Preparedness for medical emergencies		
	<b>Score</b>		
<b>Comments</b>			

### 1.1.4 Furnishing and Fittings

		YES	NO
1	Quality single base set per student		
2	Bedside table per student		
3	Study table, lamp, chair per student		
4	Pin board 600x900 per student		
5	Bookshelf 70x500x400 per student		
6	Two door built-in / freestanding lockable cupboard per student		
7	Fully curtained rooms		
	Fully furnished flat for residence officials: <ul style="list-style-type: none"> <li>➤ Two bedroom flat</li> </ul>		
	<b>Score</b>		
<b>Comments</b>			

### 2. Student leaders and/or university officials (in formerly leased buildings or larger buildings)

		YES	NO
1	Space provided for elected student leaders and/or residence officials		
	<b>Score</b>		
<b>Comments</b>			

### 3. Compliance Documents/ Certificates

		YES	NO
1	Approved building plans		
2	Company profile/ landlord profile		
3	Certified Health and Safety Certificate		

4	Certified proof of ownership of a building		
5	Zonal approval for student accommodation		
6	Certificate of occupation/occupancy certificate, etc		
7	Current Public Liability cover/certificate		
8	Valid contract with bus company, depending on the distance		
9	A valid contract with a security company		
10	A valid contract with a cleaning company		
11	A valid contract with a company that specialises in SHE bins		
	<b>Score</b>		
<b>Comments</b>			

#### 4. VICINITY OF THE BUILDING/RESIDENCE

##### 4.1

Comments on the surroundings of the building/residence	
<b>Score</b>	

##### 4.2

Comments on the general upkeep of the building/residence and grounds/yard around the building	
<b>Score</b>	

<b>OVERALL RATING OF THE BUILDING/RESIDENCE</b>	
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Signature :

Date:

.....

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### RATING SCALE

<b>RATING</b>	<b>5 = MUCH MORE THAN ACCEPTABLE</b> (Exceeds the norms and standards)
	<b>4 = ACCEPTABLE</b> (Meets the norms and standards)
	<b>3 = BARELY ACCEPTABLE</b> (Almost meets the norms and standards)
	<b>2 = LESS THAN ACCEPTABLE</b> (Does not meet the norms and standards)
	<b>1 = MUCH LESS THAN ACCEPTABLE</b> (Significantly below the norms and standards)