



**VAAAL UNIVERSITY
OF TECHNOLOGY**

Inspiring thought. Shaping talent

APPLICATION FOR EMPLOYMENT

Please complete this form electronically. Handwritten applications and incomplete documents will not be accepted. Applications must be e-mailed to the **e-mail address as stipulated on the advert** together with a comprehensive CV. Please note that applicants received through any other means will not be accepted and the University will not accept responsibility for applications sent to any other address except that reflected above. No late applications will be accepted.

POSITION DETAIL									
POST TITLE									
DEPARTMENT									
DATE OF APPLICATION									
APPLICANTS DETAILS									
SURNAME									
INITIALS									
FIRST NAMES									
TITLE									
MAIDEN / MARRIED NAME (IF APPLICABLE)									
IDENTITY NUMBER									
DATE OF BIRTH									
PASSPORT NUMBER (NON-SOUTH AFRICANS)									
EMPLOYMENT EQUITY (X)	AM	CM	IM	WM	PWD	AF	CF	IF	WF
DISABILITY (YES/NO) -									
NATURE OF DISABILITY IF 'YES'									
DO YOU HAVE A CURRENT WORK PERMIT?									
TYPE AND DURATION OF PERMIT									
DRIVERS LICENSE (PROVIDE CODE)									
TELEPHONE NUMBERS (INCLUDE DIALING CODES)	HOME	WORK	CELL	ALTERNATIVE					
	()	()	()	()					
E-MAIL Address									
WHAT IS THE MINIMUM TOTAL STARTING REMUNERATION PACKAGE (INCLUDES ALL BENEFITS) YOU WOULD EXPECT?									

CURRENT JOB INFORMATION						
ARE YOU CURRENTLY EMPLOYED BY VUT? YES/NO						
IF YES, WHAT IS YOUR CURRENT JOB TITLE						
IF YES, PLEASE STATE YOUR CURRENT DEPARTMENT						
PLEASE STATE YOUR HIGHEST QUALIFICATION(S)						
REFEREES (ONLY PROVIDE WORK RELATED REFEREES)						
FULL NAME AND TITLE	RELATIONSHIP TO YOU	NAME & ADDRESS OF COMPANY	JOB TITLE /DESIGNATION	CELL PHONE	LAND LINE	E-MAIL
1.						
2.						
3.						
4.						
VERIFICATION (X)						
Do you have any criminal convictions?	YES		NO		DETAILS	
Have you ever been dismissed for misconduct or poor work performance?	YES		NO		DETAILS	
Is there any disciplinary action against you (current or pending) with your current employer?	YES		NO		DETAILS	
Have you ever resigned from a post whilst undergoing a disciplinary action/investigation	YES		NO		DETAILS	
Have you ever been medically boarded?			NO		DETAILS	
Are you related to any current/past employee of VUT?	YES		NO		DETAILS	
Do you confirm that all the information provided in this application and supporting documents is true and correct?	YES		NO		DETAILS	
Do you consent to verification of the information you provided included qualification	YES		NO		DETAILS	

verification, criminal checks and credits checks as appropriate					
Do you have any other part-time/private remunerative work to declare?	YES		NO		DETAILS
Are you a member of a company (or CC)?	YES		NO		DETAILS
Do you wish to declare any information which VUT should, in the interest of full and fair disclosure, be aware of when considering you for the position for which you have applied?	YES		NO		DETAILS

THANK YOU FOR COMPLETING THIS APPLICATION FORM. PLEASE NOTE THE FOLLOWING:

1. VUT RESERVES THE RIGHT TO:
 - NOT FILL THIS POSITION FOR WHATEVER REASON IT DEEMS FIT
 - VERIFY ALL INFORMATION PROVIDED IN THIS APPLICATION FORM
 - CONTACT REFEREES AND TO REQUEST ADDITIONAL REFEREES
 - CONDUCT CREDIT AND CRIMINAL CHECKS IF WARRANTED
 - DISQUALIFY APPLICANTS WHO PROVIDE INCOMPLETE, FALSE OR MISLEADING INFORMATION
 - WITHDRAW ANY OFFER OF EMPLOYMENT IF THE APPLICANT PROVIDED FALSE OR MISLEADING INFORMATION
 - CONDUCT PSYCHOMETRIC AND SKILLS TESTING OF SHORTLISTED CANDIDATES
 - DISQUALIFY INCOMPLETE APPLICATIONS
2. IF YOU ARE SHORTLISTED, YOU MUST SUBMIT CERTIFIED COPIES OF YOUR IDENTITY DOCUMENT/ PASSPORT AND ALL QUALIFICATIONS PRIOR TO INTERVIEWS
3. VUT IS COMMITTED TO EMPLOYMENT EQUITY AND PREFERENCES MAY BE GRANTED TO CANDIDATES FROM THE DESIGNATED GROUP
4. IF YOU DO NOT HEAR FROM US WITHIN TWO MONTHS OF THE CLOSING DATE, PLEASE CONSIDER YOUR APPLICATION UNSUCCESSFUL
5. VUT ONLY ENTERS INTO CORRESPONDENCE WITH SHORTLISTED CANDIDATES AND DOES NOT PROVIDE REASONS FOR NOT SHORTLISTING.

I..... (Full names) confirm that all the information provided in this application is, to the best of my knowledge, true & correct and i acknowledge that should this not be the case, i will be disqualified from consideration for this position and any offers made to me or contracts with the University shall be null and void.